



SHRI RAM COLLEGE

MUZAFFARNAGAR, (UP)

Date: 13.08.2023

To,

Dr. Mohd. Arif
Govt. (PG) College
Deoband, (Saharanpur)

Dear Sir,

As you aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Convenor of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

You are requested to kindly conduct an External Academic Administrative Audit for the session 2023-2024 at the earliest as per your convenience.

We will be highly obliged to you.

Thanking you for your time and consideration.

(Dr. Prerna Mittal)
Principal

Copy to:

1. PS to Chairman for his kind information.
2. Coordinator, IQAC

(Dr. Prerna Mittal)
Principal





SHRI RAM COLLEGE

MUZAFFARNAGAR, (UP)

Date: 13.08.2023

To,

Dr. Poonam Sharma
Jain Kanya (PG) College
Muzaffarnagar

Dear Madam,

I would like to bring to your notice that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Co-convenor of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

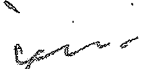
You are requested to kindly conduct an External Academic Administrative Audit for the session 2023-2024 at the earliest as per your convenience.

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Thanking You for your time and consideration.

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC


(Dr. Prerna Mittal)
Principal


(Dr. Prerna Mittal)
Principal





SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 13.08.2023

To,

Dr. Ravindra Pratap
Director,
CHS College of Law
Khurja

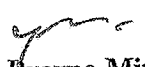
Dear Sir,

As you are aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Member of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

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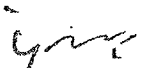
We will be highly obliged to you.

Thanking You.


(Dr. Perna Mittal)
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC


(Dr. Perna Mittal)
Principal





SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 13.08.2023

To,

Ms. Sonali Jain

Genpact

Gurugram

Dear Madam,

As you aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Member of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

You are requested to kindly conduct an External Academic Administrative Audit for the session 2023-24 at the earliest as per your convenience.

We will be highly obliged to you.

Thanking You


(Dr. Prerna Mittal)
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC


(Dr. Prerna Mittal)
Principal



ACADEMIC ADMINISTRATIVE AUDIT REPORT

YEAR: 2023-2024

A. Objective & Methodology

Date: - 25/02/2024

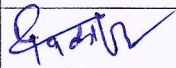
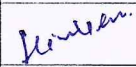
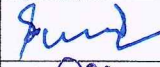
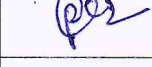
Objective	Methodology
1. To Know the existing system and assess the strengths and weaknesses of the Departments and Administrative Units. 2. To identify the bottlenecks in the existing academic and administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc. 3. To evaluate the optimum utilization of available resources. 4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.	A Committee formed by the principal design a format to obtain the information from the Department and verify them in the Departments. Then it is completed and informed to the authorities through a report

B. Department Visited: -

S.N.	Name of Department	Name of HODs
1	Bioscience	Dr. Vipin Kumar Saini
2	Commerce	Dr. Ashfak
3	Business Administration	Dr. Vivek Tyagi
4	Computer Application	Dr. Nishant Rathi
5	Journalism & Mass Communication	Dr. Ravi Kumar Gautam
6	Fine Art	Dr. Meenakshi Kakran
7	Physical Education including B.Voc	Dr. Pramod Kumar
8	Teacher Education	Dr. Prerna Mittal
9	Basic Science	Dr. Pooja Tomar
10	Agriculture Science	Dr. Nayeem
11	Home Science	Dr. Shweta Rathi
12	Libraries	Mr. Anit Choudhary
13	Computer Labs	Mr Deepak Tyagi
14	Office	Mr. Nand Kishor



C. Committee: -

S.N.	Name	Designation	Signature
1	Dr. Vikas Kumar Tyagi	Convenor	
2	Mr. Himanshu Verma	Co- Convenor	
3	Dr. Saurabh Mittal	Member	
4	Mr. Praveen Kumar	Member	
5	Mr. Subodh Kumar	Member	


(Dr. Vikas Kumar Tyagi)





SHRI RAM COLLEGE, MUZAFFARNAGAR, (UP)

ACADEMIC AND ADMINISTRATIVE AUDIT Year: 2023-24

Name of Institution: Shri Ram College Muzaffarnagar
Year of Establishment: 2004
Name of Principal: Dr. Prerna Mittal
Number of Departments: 10

UG Programme	PG Programme
15	10

1. Program me/ Courses introduced during this year) : Nil
2. Total Number of Certificate/ Add-on Courses offered: 25
3. Courses conducted in collaboration with other organizations: Nil
4. Examination System: Annual & Semester
5. Profile of the teachers:

Designation	Number
Professor	06
Associate Professor	31
Assistant Professor	199
Visiting Faculty	-
Total	236

6. Number of visiting faculty: No

7. Number of academic support staff (technical) and administrative staff:

Sr. No.	Posts	Number
1	Librarian	1
2	Assistant Librarian	3
3	Book keeper	3



4	Office Superintendent	1
5	Cashier	2
6	Steno	2
7	Clerk	5
8	Lab Programmer	3
9	Computer. Network Administrator	1
10	Laboratory Assistant	11
11	Laboratory Attendant	6
12	Fourth Class Employee	38
13	Gardner	10
14	Security Guards	09

8. Information about research grants & projects;

a) Tie ups for research/ projects: 12

Sr. No.	Name of the Principal Investigator (Co-investigator)	Department of Principal Investigator	Name of the Project
1.	Dr. Suhail Sardar	Agariculture	To study the effect of NPK provided by Greenland Agri Marketing India Pvt. Ltd. on the yield contributing factors of paddy in Muzaffarnagar District.
2.	Mr. Ankush Rawal	Business Administration	The impact of marketing communication on consumer brand loyalty of Bindal Paper Mills.
3.	Dr. Sanjay Kant Tyagi	Computer Application	Website Development of IIMT College, Saharanpur
4.	Dr. Vikrant Kumar	Agriculture Science	Study on Osmo-Convective dehydration of Papaya slices and evaluation quality during storage



5.	Mr. Rajdeep Saharawat	Basic Sciences	Green Chemistry and Its Application on Paper and Pulp Industry: A Case Study
6.	Dr. M. S. Khan/ Dr. Ashfaq Ali	Commerce	Impact of Digital Payments on Small Businesses in Western Uttar Pradesh
7.	Dr. M. S. Khan/ Dr. Ashfaq Ali	Commerce	Microfinance Institutions and the Evolution of Small-Scale Enterprises in Muzaffarnagar
8.	Dr. Manoj Dhiman	Fine Arts	Wedding and Event Photography
9.	Dr. Mohd Nayeem	Agriculture Science	Design and Development of Solar Biomass Hybrid Food Dryer
10.	Mr. Bhupendra Kumar	Physical Education	Khelo India Programme in Model sports Village
11.	Dr. Suchitra Tyagi	Basic Sciences	Study Of Heavy Metal Concentrations In Vegetables Obtained From Local Markets Of Muzaffarnagar City
12.	Dr. Vipin Kumar Saini	BioScience	Effect of Paper mill Effluent from Muzaffarnagar on Rice Crop Growth and productivity.

b) **Functional MOUs:** 05 New MOUs signed in 2023-24 while 31 are old.

Sr. No.	Name of the Organisation	Remarks if any
1	DAV College, Kathmandu, Nepal	OK
2	VWS, Flowerbulbs, Netherland	OK
3	Tansi Crop Science Pvt. Ltd. and Tansi Lubricant Pvy. Ltd.	OK



4	Jain Kanya (PG) College Muzaffarnagar	OK
5	Indian Medical Association	OK

9. Number of seminar/Conferences/Workshop organized: 27
(Workshop=12, Seminar=12, Conferences=3)
10. Total number of value added course conducted as collaborative events: 04
11. Total number of Guest lecturers conducted as collaborative events: 16
12. Publications during year by faculty members: 290
13. Research paper published during year: 302
14. Number of Monographs, Books, Chapter in books published: 31
(Commerce 03, Computer Application 01, Bio Science 08, JMC 01, Basic Science 10)
15. Number of national/ international seminar/ workshops/ conferences attended/ participated by teachers: 223
16. Number of awards/medals for outstanding performance in sports/ Cultural activities at university/national and international level: 137

Year	Name of Award/ model	Team/ Individual	Uni./State/National/International
2023-24	Gold Medal	71 (42 Team, 29 Individual)	70, University and 01 international in Handball.
2023-24	Silver Medal	27 (19 Team, 08 individual)	26, University and 01 State level
2023-24	Bronze Medal	15 (14 Team, 01 Individual)	14, University and 01 State level
2023-24	1 st in Girls group dance	11, (Groups)	District level
2023-24	1 st position in act	04, (Groups)	District level
2023-24	2 nd in Boys group dance	09, (Groups)	District level

17. Student profile Program me-wise at UG and PG:

Sr. No.	Programme Name	No of Seats Sanctioned	No. of students Admitted	No. of Extended seats as per university norms
1	BBA	360	440	480

2	B.COM	360	374	480
3	M.COM	60	56	60
4	BCA	600	620	660
5	B.Sc. BIOTECH	60	54	60
6	B.Sc. MICRO	60	34	66
7	M.Sc. BIOTECH	30	18	30
8	M.Sc. MICRO	30	31	30
9	BAJMC	120	33	120
10	MAJMC	30	8	30
11	BFA	60	48	80
12	MFA	120	28	120
13	B.Ed	200	94	200
14	M.Ed.	50	40	50
15	BPEd.	50	48	50
16	MPed.	40	44	40
17	BPES	120	119	120
18	B.Sc.(PCM)	120	53	120
19	B.Sc.(CBZ)	120	111	172
20	M.Sc. CHEMISTRY	30	21	30
21	M.Sc. MATH	60	0	60
22	B.Sc. AGRICULTURE	240	262	160
23	B.Sc. HOME SCIENCE	120	37	120
24	M.Sc. AGRONOMY	30	7	30
	TOTAL	3070	2580	3368

Note: Sanctioned Intake are given as basic intake while admission taken as per 10% EWS and 33% increase seat as per university norms.



18.Results Analysis of students at UG and PG:

Sr. No.	UG/PG	Appeared	Passed	Pass %
1	B.Sc. Micro	43	42	98
2	B.Sc. Biotech	18	18	100
3	BCA	297	235	80
4	BAJMC	24	21	88
5	B. Com	290	253	87
6	BBA	252	237	94
7	BFA	41	41	100
8	B.Ed	191	191	100
9	BPED	43	41	95
10	B.Sc. (PCM)	36	22	61
11	B.Sc. (CBZ)	59	35	60
12	BPES	58	55	95
13	B.Voc	11	11	100
14	B.Sc Ag	107	107	100
15	B.Sc Home Science	28	28	100
16	MSc. Micro	22	22	100
17	MSc. Biotech	21	21	100
18	M.Com	50	50	100
19	MFA	50	50	100
20	MJMC	5	5	100
21	MPED	39	39	100
22	M.Ed	43	43	100
23	M.Sc Chemistry	19	14	74
24	M.Sc Math	16	11	69
Total		1747	1576	90.21

19. Number of Faculty (Male & Female):

Male	153
Female	83
Total	236

20.Present details of departmental infrastructural & other facilities with regard to

Total number of books in library:	52267
Computers and Internet facilities for staff:	Yes
Total number of class rooms:	88
ICT facility:	Yes
Students' laboratory:	Sufficient as per norms
Conference Room:	1
Seminar Hall:	3
Auditorium:	1
Furniture:	Sufficient
Fixture :	Sufficient



Water Coolers with Purifier:
Gymnasium:
Games Equipment:
Toilet:

On each floor
Well Equipped
For All Sports
Separate for boys, girls & staff

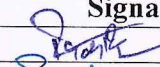
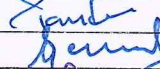
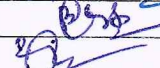
21. Other Facilities:

Transportation Facilities:	Yes
CCTV Surveillance :	Yes
Hostel Facilities:	Separate for Boys & Girls
Sports Ground:	Sufficient for all sports
Cafeteria:	Yes
First Aid Facilities:	Yes
ATM:	Yes
Generator Facilities:	No
Waste Management:	Yes
Fire safety & Security:	Yes
Water Harvesting:	Yes
Solar Panel:	Yes

Declaration by the Head of Institute

I, Dr. Perna Mittal, Principal SRC, am aware that the above information provided by the departments has been validated by the AAA Committee (Internal).

(Dr. Perna Mittal)
Principal

Sr. No	Name	Designation	Signature
1	Dr. Vikas Kumar Tyagi	Convenor	
2	Mr. Pankaj Kaushik	Co-Convenor	
3	Dr. Sourabh Mittal	Member	
4	Mr. Praveen Kumar	Member	
5	Mr. Subodh Kumar	Member	

Date: 17/05/2024



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (EXTERNAL)

Year: 2023-2024

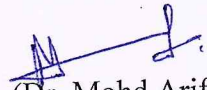
Name of the College: Shri Ram College, Muzaffarnagar
 Year of Establishment: 2004
 Name of the Principal: Dr. Prerna Mittal
 No. of Departments & Programmes: 10 Departments and 25 Programmes

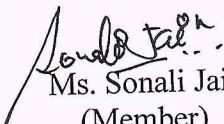
S.N.	Particulars	Verified/ Not Verified/ NA	Remark/ Deviation
1	Program/ Courses introduced during this year	Verified	NIL
2	Total Number of Certificate/ Add-on Courses offered by the department	Verified	25
3	Courses conducted in collaboration with other organizations	Verified	Nil
4	Examination System	Verified	Both Annual /Semester
5	Profile of the teachers	Verified	Verified as per internal audit
6	Number of academic support staff (technical) and administrative staff	Verified	Verified as per internal audit
7	Tie ups for research/ projects and MoUs	Verified	12
8	Publications by faculty members	Verified	430 (109 Research paper)
9	Number of national/ international seminar/ workshops/ conferences attended/ participated by teachers	Verified	223
10	Number of awards/medals for outstanding performance in sports/ Cultural activities at university/national and international level	Verified	137
11	Student profile programme-wise at UG and PG	Verified	Verified as per internal audit
12	Results Analysis of students at UG and PG:	Verified	Verified as per internal audit
13	Number of faculty Member	Verified	236
14	Present details of department infrastructural & other facilities: -		
	Total number of books in library	Verified	52267
	Computers and Internet facilities for staff	Verified	Yes
	Total number of class rooms:	Verified	Other than labs 88 (B.Sc 08, Phy. Ed 04, Teacher Ed. 04, JMC 04, Bioscience 06, Fine Art 06, BBA11, yoga 03, BCA18, Commerce10, agriculture



			10 Home science 04)
	ICT facility:	Verified	Sufficient as per the need
	Students' laboratory:	Verified	Verified as per norms
	Conference Room:	Verified	1
	Seminar Hall:	Verified	3 (BBA01, Fine Art01, Teacher Ed. 01)
	Auditorium:	Verified	1
	Furniture:	Verified	Sufficient
	Fixture	Verified	Sufficient
	Water Coolers with purifier	Verified	Working Properly
	Gymnasium:	Verified	Well equipped
	Games Equipment:	Verified	Verified as per stock
	Toilet:	Verified	Well neat & clean
15	Other Facilities: -		
	Transportation Facilities:	Verified	Yes
	CCTV Surveillance	Verified	Yes
	Hostel Facilities:	Verified	Separate for boys, girls and staff
	Sports Ground:	Verified	Well maintained ground
	Cafeteria:	Verified	Yes
	First Aid Facilities:	Verified	Available
	ATM:	Verified	Yes
	Generator Facilities:	Verified	Yes
	Waste Management:	Verified	Yes
	Fire safety & Security:	Verified	Yes
	Water Harvesting:	Verified	Yes
	Solar Panel	Verified	Yes

Observation: The Committee went through the report of Academic and Administrative Audit Report of Internal Committee and verified it in the concerned departments on the random basis. It was found that the data presented by the committee was genuine and valid.


(Dr. Mohd Arif)
(Convenor)
Govt. (PG) College
Deoband, Saharanpur


Ms. Sonali Jain
(Member)
Genpact Gurugram


Dr. Poonam Sharma
(Member)
Jain Kanya (PG) College
Muzaffarnagar


Dr. Ravindra Pratap
(Member)
CHS College of Law
Khurja

Date: 20-05-2024

To,

The Director/ Chairperson IQAC
Shri Ram College
Muzaffarnagar

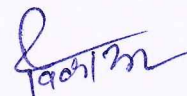
Sir,

Please refer to your notice dated 13.12.2023 where in a Committee (Internal) has been constituted for Academic Administrative Audit (Internal). I have to inform you that we have successfully conducted Academic Administrative Audit (Internal).

We have gone through the data submitted by the department for Academic Administrative Audit and verified these data department wise thoroughly.

Please find enclosed, herewith, the report and observations made on Academic Administrative Audit (Internal) of Shri Ram College, Muzaffarnagar for the year 2023-2024.

Yours obediently



(Dr. Vikas Tyagi)

Convenor

Department of Biosciences





SHRI RAM COLLEGE

MUZAFFARNAGAR, (UP)

Date: 13.12.2023

Notice

Internal Committee for Academic and Administrative Audit is being constituted as follows for the academic session 2023-2024.

Sr. No	Name	Designation	Department
1	Dr. Vikas Tyagi	Convenor	Biosciences
2	Mr. Himanshu verma	Co-Convenor	Business Administration
3	Dr. Saurabh Mittal	Member	Commerce
4	Mr. Praveen Kumar	Member	Computer Application
5	Mr. Subodh Kumar	Member	Bioscience

The above Committee Members are required to conduct an Academic Administrative Audit and submit reports after completing their works.


(Dr. Prerna Mittal)
Principal

Copy to:

1. PS to Chairman for his kind information
2. HODs, All Concern Department
3. Coordinator IQAC, Shri Ram College


(Dr. Prerna Mittal)
Principal





SHRI RAM COLLEGE

MUZAFFARNAGAR, (UP)

Date: 09 -01-2024

Notice

External Committee for Academic and Administrative Audit is being constituted as follows for the academic session 2023-24.

Sr. No	Name	Designation	College
1	Dr. Mohd . Arif	Convenor	Govt. (PG) College, Deoband, (Saharanpur)
2	Dr. Poonam Sharma	Co-Convenor	Jain Kanya (PG) College, Muzaffarnagar
3	Ms. Sonali Jain	Member	Genpact, Gurugram
4	Dr. Ravindra Pratap	Member	CHS, Khurja

The above Committee Members are required to conduct an Academic Administrative Audit and submit report after completing their works. Mr. Subodh Kumar (Bioscience Department) is being deputed to assist the Committee in all above mentioned task.

(Dr. Prerna Mittal)
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC
3. Convenor, AAA Committee (Internal)

(Dr. Prerna Mittal)
Principal



Date: 09-01-2024

To,

The Director/ Chairperson IQAC
Shri Ram College
Muzaffarnagar

Sir,

Please refer to your notice dated 10.11.2023 wherein we were expected to conduct an external AAA in your College, in this regard we have to inform that we have successfully conducted Academic Administrative Audit (External).

We have gone through various reports prepared by Internal Committee for Academic Administrative Audit and verified these reports department wise, on the random basis.

Please find enclosed, here with, the report and observations made on Academic Administrative Audit (External) of Shri Ram College, Muzaffarnagar for the year 2023-2024.

Yours obediently


(Dr. Mohd Arif)

Convenor
Govt. (PG) College
Deoband, Saharanpur

